

VII ONE YEAR ACTION PLAN

A. Sources of Funds

Entitlement Grant		
CDBG	\$3,760,000	
HOME	\$1,861,000	
ESG	\$133,000	
HOPWA	\$0	
Total		\$5,754,000
Prior Year' Program Income NOT previously programmed or reported		
CDBG	\$0	
HOME	\$9,000	
ESG	\$9,000	
HOPWA	\$0	
Total		\$18,000
Reprogrammed Prior Years' Funds		
CDBG	\$83,000	
HOME	\$0	
ESG	\$0	
HOPWA	\$0	
Total		\$83,000
Total Estimated Program Income		
Community Housing Services	\$10,000	
Deferred Loan Program	\$35,000	
Direct Loan Program	\$44,700	
Historic Loan Program	\$44,000	
Home Energy Loan Program	\$80,000	
Infill Housing	\$0	
HOME Deferred Loan Program	\$20,000	
HOMEownership 80	\$105,000	
Total		\$338,700
Section 108 Loan Guarantee Funds		\$3,000,000
EDI Funds		\$1,000,000
TOTAL FUNDING SOURCES		\$10,193,700
Other Funds		\$0
Submitted Proposed Projects Totals		
Un-Submitted Proposed Projects Totals		\$5,855,000

NOTE: Program income is not included in the calculation of Un-Submitted Proposed Projects Totals because it is not part of the City's Letter of Credit.

B. Statement of Objectives

COMMUNITY DEVELOPMENT BLOCK GRANT

The City of Wichita will enter the 21st Century by addressing priority needs identified in the HUD Five Year Consolidated Plan (2000-2004). Developing and initiating a comprehensive citizen participation process the City of Wichita has established objectives meeting short term and long term priority needs. The City will continue to annually focus CDBG and HOME funding on the HUD Neighborhood Revitalization Strategy Areas, State Neighborhood Revitalization Areas and the locally defined Local Investment Areas with the objectives of creating long term growth, economically empowering low/moderate income persons and continuing elimination of slum and blighting conditions.

The City of Wichita has been divided into three Neighborhood Revitalization Strategy Areas and five Local Investment Areas. A significant amount of the Consolidated Plan funds are to be used in these areas for housing activities, infrastructure improvements and inner city redevelopment in accordance to the City of Wichita incentives. Continuation of programs targeted to the Local Investment Areas includes Paint Grant, Deferred Loans, Direct Loans, Minor Home Repair, Rental Housing Revolving Loan and Exterior Repair Grants. The City also operates a first-time homebuyers program and other forms of housing assistance are provided through Community Housing Development Organizations (CHDOs). The objective of these programs is to assist low and moderate income families to attain housing and assist those with homes that need rehabilitation and improvement services. Property owners located within the State Neighborhood

Revitalization Areas are eligible to receive a partial rebate of property taxes up to five years based on the improved value of the property.

The City of Wichita has developed a Business Assistance Program (BAP) which has received \$1,000,000 in Economic Development Initiative (EDI) funds and \$3,000,000 in Section 108 loan guarantee funds. The EDI funds minimize the potential loss of future CDBG allocations by directly enhancing the security of the Section 108 loan guarantee. The Section 108 loan guarantee will leverage \$6,000,000 in pledges from private financial institutions. The Business Assistance Program will provide \$9,000,000 in loan funds that will be used to initiate new or expand existing small and minority businesses in the Neighborhood Revitalization Strategy Areas.

The Business Assistance Program will create a minimum of 117 jobs that will be available to low and moderate-income people in the Neighborhood Revitalization Strategy Areas. It is the City's objective for the Business Assistance Program to generate jobs and economic benefits that will stimulate designated low-income areas. The financial assistance, jobs, and business education provided through this program will empower low and moderate-income persons and enhance the economic vitality of the Inner City Areas creating a long term effect on business growth.

The City of Wichita annually addresses infrastructure needs by replacing and upgrading deteriorating streets, sidewalks, curbs and gutters. The infrastructure objective is to build a strong foundation for future community development.

Building community streets and sidewalks enhances safety and flow of traffic, which will stimulate growth in the Neighborhood Revitalization Areas. Wheelchair ramps and other handicapped improvements are addressed with each project in order to comply with the Americans with Disabilities Act (ADA).

It is City's objective to continue developing and providing a high level of Public Service. The programs directed towards children include Summer Youth Employment and Youth Recreation and Enrichment. These programs provide after school activities for middle school students and employment during the summer months for older children. Funding for the Communities in School program has provided positive results keeping young people in school and tutoring at-risk students requiring help with their studies. Women and children living in abusive situations are provided shelter, food, counseling and encouragement to live their lives in an environment free of abuse. These Public Service Programs are crucial to the growth and development of the community.

CDBG program provides funding for two health stations available to people residing in the Northeast and Planeview Local Investment Areas. The City's objective is to bring health care to children and adults in these areas who would not otherwise have the benefit of health care.

Included in the 2000/2001 Action Plan is the development of four "Mini City Halls". Three of these facilities are located in the Local Investment Areas. The forth is in an area that is identified as greater than 51% low and moderate income. The objective is to take City Hall and the services to those who do not have the transportation or the ability to travel to downtown Wichita.

The City's objective to stimulate the economy through job training programs has seen results though the completion of the Workforce Development Center, and the Cessna 21st Street Training Facility which offers education, occupational training, and on-site housing to public assistance recipients seeking employment. Under development is the One Stop Career Center, which will bring City, State and local agencies together to create high performance employment, training and business service center.

HOME

Local lending institutions, including Intrust Bank, Emprise Bank, Commercial Federal Bank, Capitol Federal, Fidelity Bank, Bank of America, and Commerce Bank participate in the City's HOMEownership 80 program by providing first mortgage loans to low-income families in the City's Local Investment Areas. In some cases, lenders agree to waive origination fees, and agree to portfolio loans in order to waive mortgage insurance premiums, thereby generating match for the HOME program.

Two local City-designated Community Housing Development Organizations, Mennonite Housing Rehabilitation Services, Inc. (MHRS), and Community Housing Services, (CHS), also provide subsidies in connection with affordable housing initiatives. MHRS has received grant funding from the Federal Home Loan Bank's Affordable Housing Program, which enables the organization to provide assistance to low income homeowners. In some cases, this assistance is leveraged with the City's HOMEownership 80 projects in order to increase the level of assistance provided to low-income first-time homebuyers, and to provide HOME-eligible match.

CHS, which is affiliated with Neighborworks, is a full-cycle lender and has the ability to provide below-market first mortgage loans to qualifying individuals in connection with some of the City's HOMEownership 80 projects.

The City has also received an Affordable Housing Program grant in the amount of \$250,000 from the Federal Home Loan Bank through Commercial Federal Bank. This funding will enable the City to provide homeownership assistance in the City's Neighborhood Revitalization Area. The assistance provided under this program is structured to be HOME-eligible, so as to create a source of matching funds.

In an effort to address the need for repair to some of the housing in the inner city, tax rebates and waiver of permit fees are provided for homeowners improving their residential structures under the Neighborhood Revitalization Plan. In addition, water and sewer tap fees can be waived for new infill construction projects. These waivers can be provided in conjunction with CDBG and HOME-funded rehabilitation projects undertaken by individuals through city programs or by CHDO's utilizing HOME project funding, in order to provide additional matching funds.

Property tax abatements, rebates, donation of a property, and waived fees are being provided in connection with the City's redevelopment of the historic Eaton Hotel and the surrounding properties, which will offer 26 HOME-assisted rental units upon completion.

EMERGENCY SHELTER GRANT

During the coming program year Emergency Shelter Grant funds will be used for the following activities:

- 1) Four overnight shelters and one daytime shelter will be assisted with the on-going cost of operations and maintenance.
- 2) Case management and other essential services costs will be supported at three overnight shelters and one daytime drop-in center.
- 3) Funds will be utilized by two agencies to assist families with rent and utility assistance to prevent homelessness. One shelter will provide assistance to families moving from the shelter to pay initial rent and/or rent and utility deposits.
- 4) A daytime drop-in center for the homeless will be assisted with replacing its heating and air-conditioning system.

HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS SPECIFIC SUBMISSION REQUIREMENTS

The City of Wichita is not an entitlement area for the HOPWA program, however, the City will submit an Application under HUD's competitive SuperNOFA. The City in its capacity of the Wichita Housing Authority has utilized Shelter Plus Care vouchers for several years to meet the needs for permanent supportive housing for persons with HIV/AIDS. However, the pro-rate share of Supportive Housing funds available to the Wichita-Sedgwick county is not sufficient to continue the current level of Shelter Plus Care vouchers available to HIV/AIDS individuals. The City of Wichita will attempt to fill this gap with a HOPWA grant.

C. Descriptions of Projects

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Project ID	Project Title	Fund Source	Amount	Location
1	21 st Street Learning and Work Campus	CDBG	100,000	2400 Jardine Drive
2	Neighborhood Centers Rehabilitation	CDBG	225,000	See Project
3	Street, Curb & Gutters	CDBG	412,000	Plainview/Northeast
4	Neighborhood/Community Facilities	CDBG	200,000	
5	Environmental Health Inspectors	CDBG	83,000	Local Investment Area
6	Neighborhood Improvement Services	CDBG	340,200	
7	Paint Grant Program	CDBG	100,000	Local Investment Area
9	Emergency Home Repair Loan & Grant Program	CDBG	400,000	Local Investment Area
10	Rental Housing Low Interest Revolving Loan Program-Single Unit	CDBG	75,000	Local Investment Area
11	Neighborhood Assistance Program	CDBG	335,000	See Project
12	Colvin/Planeview Health Station	CDBG	56,000	2820 S Roosevelt
13	Northeast Health Station	CDBG	26,000	1900 E 9 th
14	Communities in Schools – Stanley	CDBG	25,000	1749 S Martinson
15	CDBG Indirect Costs	CDBG	38,000	
16	CDBG Program Management	CDBG	230,000	
17	Historic Preservation Planning	CDBG	74,200	
18	Mandated Consolidated Plan Activities	CDBG	16,000	
19	HOME Investment Partnership Admin	HOME	183,000	
20	HOME Operating Funds for CHDO	HOME	92,000	
21	HOMEownership 80 Program	HOME	500,000	
22	HOME Acquisition/Rehabilitation	HOME	230,000	Northeast/Central
23	Anthony Family Shelter - Operations	ESG	10,833	256 N Ohio
24	Harbor House – Operations	ESG	9,235	Suppressed
25	Inter-Faith Inn - Operations	ESG	25,346	320 E Central
26	Salvation Army Emergency Lodge - Op	ESG	5,766	2050 W 11 th
27	UMUM Drop-In Center - Operations	ESG	5,443	300 N Broadway
28	Anthony Family Shelter - Essential Service	ESG	12,682	256 N Ohio
29	Exterior Repair Program	CDBG	100,000	
30	Inter-Faith Inn – Essential Service	ESG	4,790	320 E Central
31	Salvation Army Emergency Lodge - Ess	ESG	7,962	2050 W 11 th
32	UMUM - Essential Service	ESG	8,284	300 N Broadway
33	Anthony Family Shelter - Homeless Prev	ESG	2,746	256 N Ohio
34	Center of Hope – Homeless Prevention	ESG	21,964	Community Wide
35	UMUM Family & Youth Support Homeless Prevention	ESG	5,491	300 N Broadway
36	Emergency Shelter Grant Administration	ESG	6,650	
37	UMUM - Drop-In Center – Rehabilitation	ESG	14,808	300 N Broadway
38	Harbor House	CDBG	55,000	Suppressed

39	YWCA Women's Crisis Center	CDBG	170,000	Suppressed
40	Youth Recreation and Enrichment	CDBG	100,000	See Project
41	Summer Youth Employment	CDBG	175,000	Community Wide
42	Neighborhood Clean-up	CDBG	12,600	Local Investment Area
43	Orpheum Theater	CDBG	250,000	200 N Broadway
44	HOPE Apartments	HOME	50,000	3302-22 E 13 th
45	Direct Loan	CDBG	44,700	Local Investment Area
46	Deferred Loan	CDBG	35,000	Local Investment Area
47	Historic Loans	CDBG	44,000	Local Investment Area
48	Eaton Block Redevelopment	HOME	210,000	See Project
49	Community Housing Services of Wichita/Sedgwick County	CDBG	10,000	Northeast Local Investment Area
50	Community Education Program	CDBG	120,000	2820 S Roosevelt 2755 E 19 th
51	NRA Residential Development Single-Family	HOME	305,000	Neighborhood Revitalization Areas
52	Rental Housing Low Interest Revolving Loan-Multi Unit	CDBG	125,000	Local Investment Area
53	NRA Residential Development Multi-Family	HOME	300,000	Neighborhood Revitalization Areas

D. Geographic Distribution

The City of Wichita's Neighborhood Revitalization Plan was adopted March 17, 1998 and amended June 2, 1998. The purpose of the plan is to provide synergistic effects from the use of focused, layered multi-year public and private funding to enhance, improve and revitalize distressed areas within the City. The Neighborhood Revitalization Plan incorporates the:

- State's Neighborhood Revitalization Area - defined as an area having a substantial number of deteriorated or dilapidated buildings or improvements, defective or inadequate streets, incompatible land uses, deterioration of site or other improvements, etc. which substantially impairs or retards sound growth of the city; and
- HUD's Neighborhood Revitalization Strategies - defined as an area that is

primarily residential and contains a high percentage of low and moderate income persons where a comprehensive approach is used to address economic development needs and promote innovative programs.

- Local Investment Area (LIA) - there are five Local Investment Areas (LIA's) located within the Neighborhood Revitalization Area. Local Investment Areas (LIA) are defined as neighborhoods located within the State Neighborhood Revitalization Areas and HUD Neighborhood Revitalization Strategy Areas where federal Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) funds can be concentrated to have a significant visual impact on specific areas. The Local Investment Areas generally have a high concentration of low and moderate income persons, minority households and unemployment.

- A majority of CDBG and HOME funds will be directed to address needs in the LIA's.

(See 2000/2001 One-Year Action Plan, Proposed Projects map in this section)

E. Homeless and Other Special Populations

The City of Wichita will continue to utilize Emergency Shelter Grant formula grant funds to assist families from becoming homeless through assistance with rent and utilities when threatened with homelessness because of a pending eviction or loss of essential utilities. ESG funds will also be used to support the operations of emergency shelters and to provide case management services to assist homeless persons make the transition to permanent housing and independent living. Funds will also be used for rehabilitation of a daytime drop-in shelter, which provides a noon meal and various services to homeless persons. The City of Wichita will also apply to the State of Kansas on behalf of shelters and other homeless service providers for additional Emergency Shelter Grant funds for homeless prevention, emergency shelter and supportive services.

The City will also be an active participant in the Continuum of Care Supportive Housing application, and will submit an application for Shelter Plus Care vouchers, partnering with one or more agencies to provide supportive services that will enable the voucher recipients to remain in their homes.

The City, in its capacity as a housing authority, will also make other vouchers available under its focused housing program to homeless persons and families making the transition from emergency shelters.

During the year, the City will also provide non-ESG funding for a consultant to work

with private provider agencies to improve the overall capacity of the continuum of care network by examining outcomes and recommending efficiencies and partnership opportunities, AND DEVELOPING A Comprehensive Homeless Plan.

The City will also support other efforts to provide assistance to homeless as well as non-homeless who require supportive services. Applications from private agencies or other public agencies for funding under programs such as Section 202 or 811 will be provided City support as appropriate.

F. Needs of Public Housing

The Wichita Housing Authority operates as a department of the City of Wichita and operates 578 units of public housing and over 2,000 Section 8 vouchers and certificates. During the current action year, the City will apply for additional Section 8 vouchers as funding becomes available and will provide supportive services to tenants through Family Self Sufficiency, ROSS, a resident coordinator program, as well as through partnerships with other service providers in the community. The Wichita Housing Authority has been determined to be a standard performer.

G. Anti-Poverty Strategy

The City of Wichita annually addresses poverty prevention by directing allocated funds to programs that provide opportunities for those who are in danger of being poverty-stricken. Funds are also directed to sources that focus on partnerships that maximize the effort to reduce and eliminate poverty.

Low-income persons have an opportunity to accumulate assets through the HOMEownership 80 and the Business Assistance Program.

Complementary programs exist to assist the property owners in keeping the property conditions within required City of Wichita Code. These programs consist of the Deferred Loans, Paint Grants and the Home Repair Loan and Grant Program.

Many jobs are being created through the Cessna 21st Street Training Project and will be under the Business Assistance Program (BAP). BAP will create a minimum of 117 jobs that will be available to low and moderate-income people in the Neighborhood Revitalization Strategy Areas. Cessna offers on going education, occupational training, childcare and housing for the trainees on site.

The Public Service projects support the Anti-Poverty Strategy by offering supportive services, training and education. These services occur within private organizations, Health Stations and Homeless Shelters. These programs are an instrumental part in the growth and development of youth and their families. The Summer Youth program educates youth in the work environment, while Communities in Schools tutors and strives to keep these young people in school and learning.

H. Lead-Based Paint Hazards

The estimated number of Housing Units occupied by low and moderate income families containing lead-based paint hazards is 37,000 out of a total of 84,280 units. Currently, there are two techniques utilized to address lead-based paint issues - encapsulation or complete abatement. The estimated cost for each procedure is \$6,600 per unit for encapsulation, and \$9,240 per unit for abatement. For the 37,000 units, the cost to abate lead-based paint hazards is thus estimated to cost from \$244,200,000 for encapsulation to \$341,880,000 for removal.

Approximately two years ago, the Wichita Housing Authority completed a program in which lead-based paint was encapsulated or abated in all affected WHA units. Upon leasing of a property, tenants are provided with a copy of the booklet *Protect Your Family from Lead in Your Home*, in addition to the available records and reports pertaining to lead-based paint/hazards in the unit.

Households receiving assistance through the City's CDBG and HOME-funded programs are advised of the dangers of lead-based paint. Currently, lead-based paint hazards are addressed under the regulations applicable to CPD-funded housing programs, which primarily focus on the existence of deteriorated paint. HUD's new regulation on Lead-Based Paint Hazards in Federally Owned Housing and Housing Receiving Federal Assistance will become effective September 15, 2000. The new regulation will require paint testing, risk assessment, interim controls, safe work practices, and in some cases, abatement, depending on the level of funding provided for a project. Housing assistance programs that provide funding for rehabilitation will pay for costs necessary to meet.

I. Other Actions

The City of Wichita offers affordable rental housing through the Section 8 program. HOMEownership 80 removes barriers to affordable housing by assisting income qualified persons with the down payment funds so that the dream of owning their own home is a reality. Rehabilitation loans are available for the homes in need of repair.

The Wichita-Sedgwick County Health Department provides free screening tests for the general public, primarily targeting women, infants and children in WIC programs.

Other qualifying low-income families may also request free screening tests.

The department circulates information regarding the health risks and has established a lead poisoning committee to monitor the public's health as it relates to this hazard. The department also keeps a list of all reported cases of lead poisoning for the City of Wichita.

In the past year the City of Wichita has combined all housing activities, including the housing authority, in one department to enhance coordination between public and private housing assistance. The City has continued to improve its public housing stock and has begun a resident assistant program in its two public housing high rise apartment buildings. These efforts will be continued and the Housing Services Department will submit a ROSS grant application to foster resident initiatives. The housing authority will also be working towards establishing a Family self-sufficiency program for public housing tenants. The department will be implementing its approved 5(h) homeownership plan and will also develop a Section 8 homeownership plan.

J. Monitoring

CDBG

The project monitoring process reviews compliance with federal, state and local requirements pertaining to Community Development Block Grant funds. All projects are reviewed for the continuing capacity to carry out the goals and objectives, timetable and budgetary requirements as specified in the Agreement or Memorandum of Understanding. In addition, all projects are examined to ensure compliance with non-discrimination, equal opportunity and fair housing standards. Ongoing monitoring occurs with each

reimbursement request, verifying compliance with Davis Bacon requirements (when applicable) and reviewing monthly project performance reports. To the maximum extent feasible, formal on-site monitoring of each program takes place a minimum of once per program year. On going direct or in-direct monitoring takes place during the entire project life cycle. The City provides technical assistance as needed or requested by the agency.

During the monitoring and review process, projects may require corrective and remedial actions. A letter of concerns discovered during the Technical Assistance Review notifies projects identified with deficiencies. The project administrator is notified of the concern, the recommended corrective action, and given 30 days to respond in writing. If the concern is not corrected within 30 days, corrective action will be taken.

All CDBG projects are examined for compliance with the regulations. Actual performance is compared to estimated figures to ensure that objectives are met. Project files are maintained to validate the accuracy, and control measures to ensure that performance is in compliance with local contractual agreements city, state and federal laws.

HOME

The City has designed a system for long-term monitoring of HOME-funded projects. HOME-funded projects with long-term affordability requirements will be monitored. Projects with one to four HOME-assisted units will be inspected once every three years, projects with five to twenty-five HOME-assisted units will be inspected every two years, and projects with twenty-six or more units will be inspected annually, as required by HOME regulations.

A sample size of 15 to 20 percent of the HOME-assisted units in the project shall be inspected, with a minimum of one unit per building inspected in multi-building developments.

City Staff will conduct monitoring. The City's Housing Specialist will be responsible for coordinating monitoring, and will verify compliance with respect to income targeting, tenant eligibility, applicable rent limits and other provisions included in the written agreements. An inspector familiar with building code requirements from Neighborhood Improvement Services will assist with on-site unit inspections.

ESG

During the coming year, City Staff will monitor a sample (at least 25%) of Emergency Shelter Grant subrecipients to verify compliance with ESG requirements.

All projects will be monitored on site in order to comply with the HUD requirement for CDBG, HOME and ESG funding.

Specific CDBG Submission Requirements

1. Program Income

The CDBG annual allocation is \$3,760,000 and the expected program income during the 2000/2001 program year is estimated at \$213,700. Program income will be used to continue funding the revolving loan programs. CDBG is currently monitoring the following six revolving loan programs:

1. Community Housing of Wichita/Sedgwick County
2. Deferred Loan Program
3. Direct Loan Program
4. Historic Loan Program
5. Home Energy Loan Program
6. Infill Housing

After June 30, 2000 the Home Energy Loan Program will no longer accept loan applications. The project will be re-engineered into a more usable housing project and the proceeds used for the new program. It is estimated that the CDBG program will receive \$80,000 during 2000/2001, \$25,000 and during 2001/2002 and \$12,000 in 2002/2003.

The City of Wichita CDBG program has not participated in float-funded projects.

The City of Wichita has developed a Business Assistance Program (BAP) which has received \$1,000,000 in Economic Development Initiative (EDI) funds and \$3,000,000 in Section 108 loan guarantee funds. The EDI funds minimize the potential loss of future CDBG allocations by directly enhancing the security of the Section 108 loan guarantee. The Section 108 loan guarantee will leverage \$6,000,000 in pledges from private financial institutions. The Business Assistance Program will provide \$9,000,000 in loan funds that will be used to initiate new or expand existing businesses in the Neighborhood Revitalization Strategy Areas.

2. Contingency

Not Applicable

3. Urgent needs

Not Applicable

Specific HOME Submission Requirements

1. Resale Provisions:

Subsidies provided under the City's HOME-funded HOMEownership 80 program and Deferred Loan Rehabilitation Program are in the form of zero-interest deferred payment loans.

The assistance is secured by a second and/or third mortgage with an acceleration clause to call the entire note due and payable in the event of subsequent sale or when the property ceases to be owner-occupied. A statement of occupancy is an element of the second mortgage.

In the event the re-sale price of the HOME-assisted property is insufficient to pay for closing costs, sales expenses and outstanding mortgage balances, the HOME subsidy loan may be forgiven in whole or in part, provided the seller (original program participant) does not receive any proceeds from the sale of the home at the time of closing. A subsequent buyer may not assume the deferred payment subsidy loan. The City will not attempt to share in any of the appreciation a homebuyer may realize. This information is incorporated into the second mortgage and is a part of the pre-purchase counseling offered in conjunction with the program.

The City of Wichita believes affordability is best achieved by making HOME subsidies available through zero interest deferred payment loans. By making these loans due and payable upon re-sale, the HOME funding can be “re-cycled” in order to carry out additional affordable housing projects. All loan repayments are considered to be Program Income, and must be used in connection with HOME-eligible projects.

2. HOME Tenant-Based Rental Assistance:

Not Applicable... Program not offered.

3. Other Forms of Investment

Not Applicable

4. Affirmative Marketing

Following, are specific activities that are included in funding agreements for HOME-subsidized rental housing projects:

- Display the Equal Housing Opportunity logo, slogan or statement in all advertising material related to the housing project.
- Display the HUD Fair Housing Poster in all offices in which sales or rental activity takes place.
- Display the HUD Equal Housing Opportunity logo, slogan or statement at the construction site, from the start of construction, and properly maintained throughout the construction and sales/rental period.
- Send notices of vacancies to agencies from a list provided by the City of Wichita.
- A copy of materials sent to community contacts announcing vacancies must be sent to the Housing Services Department.
- No later than 90 days prior to engaging in marketing activities the recipient should notify the Housing Services Department either in writing or by telephone of the dates on which: (1) the recipient plans to begin initial marketing activities; (2) accept applications; (3) and start initial occupancy.
- The recipient must begin marketing activities 90 days prior to the anticipated date of availability for occupancy of the first unit of the project.

The recipient organization is required to keep a record of its affirmative marketing activities for the year and report these activities to the City of Wichita as part of its annual report.

Each agency receiving funds has committed to provide an equal amount of matching funds.

5. Minority/Women's Business Outreach

The City has a mandatory 10% set-aside of all CDBG construction projects for bona fide minority businesses. The City also directly contracts with the Kansas Minority Business Development Council to outreach and increase the capacity of MBEs/WBEs.

6. Refinancing

Not Applicable

Specific ESG Submission Requirements:

In allocating the Emergency Shelter Grant Funds, the City of Wichita utilized the advice and expertise of the various sectors of the Community. A request for proposal process is released and all homeless shelters and service agencies are invited to apply. Proposals were reviewed by city staff for eligibility and technical completeness. Staff review also included a review of current year's progress in implementing activities funded in the prior year's consolidated plan.

A two-tiered review by persons outside the city organization resulted in recommendations to the City Council. The first review and initial recommendations were done by the Wichita Homeless Task Force. Staff presented the recommendations of the Task Force to the Grants Review Committee appointed by the City Council. The recommendations from the Grants Review Committee and the Homeless Task Force are forwarded to the City Council for approval.